

000184600_HEERF_Q32021_093021 Student Emergency Grant Report

On May 6, 2020, the Office of Postsecondary Education published requirements for Higher Education Emergency Relief Fund (HEERF) reporting. Reporting for HEERF funds distributed to Briar Cliff University will begin 30 days from the U.S. Department of Education awarded grant documents. This information must also be updated no later than 10 days after the end of each calendar quarter (September 30, and December 31, March 31, June 30) thereafter, unless the Secretary specifies an alternative method of reporting:

- (1) On April 28, 2020, the Certification and Agreement were signed and returned to the Department of Education. Briar Cliff University intends to use no less than 50 percent of the funds received under Section 18004(c) of the CARES Act for the Institutional Portion of the Higher education Emergency Relief Fund. The college's Higher Education Emergency Relief Funding Institutional Portion was awarded on May 7, 2020. Further, Briar Cliff University signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students was awarded on February 22, 2021 and May 18, 2021.
- (2) The total amount of funds that the institution will receive from the Department pursuant to the institution's Certification and Agreement P425200145 the Portion of the Higher Education Emergency Relief Fund is \$1,317,685.
- (3) The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission is \$1,317,685.
- (4) The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 553. This number may change.
- (5) The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs from P425E200145 during this quarter.
- (6) The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs. Briar Cliff University determined eligible students must be Title IV eligible, have filed a 2019-20 FAFSA, have been enrolled as a full-time, in-person as of March 13, 2020 (Date Federal Disaster was declared), and must certify that they have qualifying expenses due to the disruption of campus operations as a result of the coronavirus. Pell Grant recipients can receive either \$3,504 (EFC below 5577) and students who are not Pell eligible can receive \$1,787.

(7) Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Individual Amount – Email

To: Full Student List

From: studentfinancialservices@briarcliff.edu

Subject: Coronavirus Update | Your Personal Relief Amount

Hello <insert name>,

To further support financial hardships caused by the COVID-19 pandemic, the US Department of Education has expanded their higher education emergency relief offerings. Briar Cliff applied for and received funding in support of our students through the Higher Education Emergency Relief Fund III (*HEERF III*), authorized by the American Rescue Plan (ARP). Briar Cliff relief funds are based on Title IV and Pell Grant eligibility.

Your personal HEERF III amount is <insert>.

We are excited to share that your relief funds can be applied directly to your current student account to help cover any existing balances. They can also be applied to your new 2021-2022 school year charges.

We see that your balance is currently <insert>. If your relief fund is greater than the amount owed, the remaining amount will be direct deposited into your personal bank account.

Please verify your information in [Charger STABLE](#) and select the option that works best for you.

- Login to Charger STABLE
- Access the Agreement for your funds by [clicking here](#)
 - ACCEPT if you would like to apply the funds to your student account balance
 - DECLINE if you would like the funds direct deposited to your personal account

If you choose to receive your funds electronically, via your student account or direct deposit, you will receive the amount on **August 18**. Checks will be mailed on this date. Note, these relief funds will **not** need to be paid back. The funding is intended to help support you during your higher education journey.

We are happy to help answer any questions you may have and further review your options. Please contact [Student Financial Services](#).

Best wishes,

Nicole S. Jenness

Director of Business Operations
Briar Cliff University
3303 Rebecca Street | Sioux City, IA 51104
Office/Text (712) 279-5440

Individual Amount – Text

To: Full Student List
From: Nicole @ BCU

Briar Cliff applied for and received funding in support of our students through the Higher Education Emergency Relief Fund III (*HEERF III*), authorized by the American Rescue Plan (ARP). Your individual relief amount was recently emailed to you.

Please check your Briar Cliff email for more information and action items needed from you.

ACCEPT/DECLINE - Charger STABLE Page

p> In support of our students, Briar Cliff University applied for and received funding through the US Department of Education's Higher Education Emergency Relief Fund III (*HEERF III*).
 your relief funds can be applied directly to your current student account to help cover any existing balances. They can also be applied to your new 2021-2022 school year charges. You may choose for it to be direct deposited in your personal bank account. If you are not enrolled in direct deposit, a check will be mailed to your home address on file.

Please select the following for how you would like to receive these funds:

- ACCEPT - I would like these funds applied to my student account balance at Briar Cliff University. Should the relief fund amount be more than your balance owed, the net difference will be direct deposited into my personal bank account.

- DECLINE - I would like these funds direct deposited to my personal bank account. I understand if I that if I owe a balance on my student account this still needs to be paid.

If you have any questions, please contact Student Financial Services by emailing

StudentFinancialServices@briarcliff.edu or calling (712)279-5440. </p>

Missing Information – Email

To: Updated Student List, remove those who set up direct deposit
From: studentfinancialservices@briarcliff.edu
Subject: Coronavirus Update | Please Update Information in Charger STABLE

Hello <insert name>,

We are preparing for relief fund disbursements through the Higher Education Emergency Relief Fund III (*HEERF III*), authorized by the American Rescue Plan (ARP). **We see that your information is missing or incomplete within Charger STABLE.**

As a reminder, please take the appropriate actions required to validate your eligibility and prepare for your anticipated amount. Having updated and current information will allow for you to receive these funds as quickly as possible.

1. Verify, add, or update your personal bank information in [Charger STABLE](#).
 - Your relief funds may be applied to your student account or direct deposited into your personal bank account.
 - For more information on how to set up direct deposit, please [click here](#).
2. Verify, add, or update your home address information in [Charger STABLE](#).
 - Currently, we have your home address as <insert>.

Please let us know if you have any questions.

Thank you,

Nicole S. Jenness
Director of Business Operations
Briar Cliff University
3303 Rebecca Street | Sioux City, IA 51104
Office/Text (712) 279-5440

ACCEPT/DECLINE Final Reminder – Email

To: Updated Student List, those who need to accept or decline
From: studentfinancialservices@briarcliff.edu
Subject: Coronavirus Update | Action Needed to for Relief Funds

Briar Cliff is preparing for your relief fund disbursement through *HEERF III*. **We see that you need to select how you would like to receive your funds.**

We are excited to share that your relief funds can be applied directly to your current student account to help cover any existing balances. They can also be applied to your new 2021-2022 school year charges.

Please verify your information in [Charger STABLE](#) and select the option that works best for you.

- Login to Charger STABLE
- Visit your [agreement page](#)
 - ACCEPT if you would like to apply the funds to your student account balance
 - DECLINE if you would like the funds direct deposited to your personal account

If you choose to receive your funds electronically, via your student account or direct deposit, you will receive the amount on **August 18**. Checks will be mailed on this date. Note, these relief funds will **not** need to be paid back. The funding is intended to help support you during your higher education journey.

We are happy to help answer any questions you may have and further review your options. Please contact [Student Financial Services](#).

Thank you,

Nicole S. Jenness

Director of Business Operations

Briar Cliff University

3303 Rebecca Street | Sioux City, IA 51104

Office/Text (712) 279-5440

ACCEPT/DECLINE Final Reminder – Text

To: Updated Student List, those who need to accept or decline

From: Nicole @ BCU

Briar Cliff is preparing for your relief fund disbursement through *HEERF III*. **We see that you need to select how you would like to receive your funds.**

Please check your email for more information.

Direct Deposit Final Reminder – Email

To: Updated Student List, those who need to set up direct deposit

From: studentfinancialservices@briarcliff.edu

Subject: Coronavirus Update | Action Needed for Relief Funds

Briar Cliff is preparing for your relief fund disbursement through *HEERF III*. **We see that you need to add your direct deposit information.**

For instructions on how to set up direct deposit within [Charger STABLE](#) please [click here](#). Adding this information will allow for you to receive these funds as quickly as possible.

If you choose to receive your funds electronically, via your student account or direct deposit, you will receive the amount on **August 18**. Checks will be mailed on this date. Note, these relief funds will **not** need to be paid back. The funding is intended to help support you during your higher education journey.

We are happy to help answer any questions you may have. Please contact [Student Financial Services](#).

Thank you,

Nicole S. Jenness

Director of Business Operations

Briar Cliff University

3303 Rebecca Street | Sioux City, IA 51104

Office/Text (712) 279-5440

Direct Deposit Final Reminder – Text

To: Updated Student List, those who need to set up direct deposit

From: Nicole @ BCU

Briar Cliff is preparing for your relief fund disbursement through *HEERF III*. **We see that you need to add your direct deposit information.**

Adding this information will allow for you to receive these funds as quickly as possible. Please check your email for more information.